

In all correspondence please quote:
Customer Number:

Notice No.:



Office of the Revenue Commissioners
Collector-Generals Division
Sarsfield House
Francis Street
Limerick
V94 R972

Enquiries: 01 7383663

Date

IMPORTANT NOTICE

Reminder to file - Corporation Tax Return

Dear Secretary,

I note from Revenue's records that your company has not filed a Corporation Tax return for the period(s) listed below and the due date has now passed.

Form Type	Period	Due Date

You are required to file this return as our records indicate that *Insert 3rd Party Data Text* and/or *VAT/PREM Flag Text*.

The non-filing of a required tax return by chargeable persons can result in a penalty charge and a more detailed review by Revenue. It is also an offence for which a person can be prosecuted.

In the absence of a return, Revenue may estimate the amount of tax payable by you. The estimate can be displaced by the filing of your return(s). You also risk the loss or refusal of tax clearance and the restriction of certain reliefs.

Please file the outstanding return(s) immediately using the Revenue Online Service (ROS).

If you are no longer a chargeable person you should cancel your Corporation Tax registration. The quickest and most secure way of doing this is online via ROS using the 'Manage Tax Registrations' option.

Further information on your tax obligations and on cancelling a tax registration can be found on www.revenue.ie.

If you wish to discuss this matter further or require assistance in filing your return, please contact us on 01-7383663 or through MyEnquiries.

Yours sincerely,

Joseph Howley
Collector-General