

Title: Tax Research Skills Workshop for Chartered Tax Advisers (CTAs)
Date: Wednesday 10 December 2025
Facilitator: Gemma Tugwell, Grant Thornton
CPD: 5.5 hours
Location: In person, Irish Tax Institute, Dublin 2

Programme

Time	Topic
09.30-10.10	Tax Research: <ul style="list-style-type: none"> Defining the issue Establishing the facts Outlining the scope of your research <ul style="list-style-type: none"> Identifying all the tax issues
10.10-11.10	How to identify, analyse, interpret and apply relevant statutory provisions and applicable case law Tips and traps when applying legal tests <ul style="list-style-type: none"> The rules and principles of legislative interpretation
11.10 - 11.20	Tea/Coffee Break
11.20 - 12.00	Collating your research findings – <ul style="list-style-type: none"> Identify potential options & solutions Form a conclusion Communicating advice Review/refresh advice as appropriate Interacting with Revenue <ul style="list-style-type: none"> Raising technical queries with Revenue Expression of doubt
12.00 - 12.40	Research Resources Irish tax legislation, BAILLI, EUR-Lex, Curia, vLex, TAC website Revenue website, Commentary books, HMRC website, Croner-i & Artificial Intelligence
12.40 - 13.00	TaxFind Demo
13.00 - 13.40	Lunch
13.40 - 14.50	Introduce case study(s) Participants will work together in small groups <ul style="list-style-type: none"> Address the case study using the research framework and a template research memo
14.50 - 15.50	Findings <ul style="list-style-type: none"> Walk through the case studies Discuss how research should be used to build advice Provide feedback on case studies
15.50 - 16.00	Wrap-up

Facilitator

Gemma Tugwell is a Tax Director in Tax Risk and Controversy in Grant Thornton having joined them in May 2025. Gemma has over 18 years' experience in tax from starting her career in Revenue where she spent over 10 years working with Revenue in the areas of Revenue Legislation Service (RLS) and Revenue audit and compliance, dealing with High-Net Worth Individuals in LCD pre re-alignment. Then moving to PwC for 7 years where she worked with companies in assisting them with Revenue Compliance Interventions and pre audit health checks. A short stint in Bord Gais Energy as the in house tax lead then gave Gemma the commercial insight into how companies operate on the ground. Gemma is Chartered Tax Adviser (CTA).