

# ***Personal Division***

***Assistant Secretary James Twohig***

***Staffing Structure***



Branch	Branch Lead	Functions
Divisional Office	Nollaig Quinlan	Performance Reporting/Governance/CG & ICT&L Liaison/Communications PS/PQ/Ombudsman/Appeals HRMS/Divisional HR /Network Security/Divisional Training Manager/Practical Training Unit FOI/Data Protection Liaison Officer Service to Support Compliance Case Base Management and Compliance Revenue Staff Unit GCD 47/Service to Support Compliance/Sensitive Cases GCD 48/Irish Line Communications Unit
National PAYE Manager (to include Galway & Dundalk)	Aisling Ní Mhaoileoin	PAYE Branch Support/Appeals/Oireachtas Helpline/Strategy & Innovation PAYE Service for Compliance/LPA/Communications/Innovation/ Galway Training Unit/National PAYE Helpline/Public Office /Phone/Post team/Scanning/National In-person and
PAYE Information Modernisation and Support Branch	Sinead McNamara	Design, Delivery and Support Function of PAYE Developments, Requirements and DSP Enhancements PAYE Change Management and Communications & Data Analytics PAYE Statistics, Reps/PQ's & Press Queries, DPIA Management
Service to Support Compliance Self-Assessed, BT & CAT Branch	Niamh Behan	Self- Assessment Service to Support Compliance Business Taxes CAT Service for Compliance Unit, Estate Duty, Probate Tax, National TAIN, 1890 CAT Helpline, CAT Policy Self- Assessment/BT & Trusts/Pilot GCD 76 IT Support/Building Management Unit/H&S Co-ordination HRMS/Admin/Training/Scanning Unit/Post Room
VIMA/ CRO Branch	Karen Dunne	Administration of EU VAT Collection Schemes MOSS/OSS and IOSS with a global case base. Mutual Assistance/Fiscalis/Systems Central Repayments Office/Disabled Drivers/Passengers Tax Relief Scheme/Other Repayment Schemes EMCS
Compliance Branch	Mick O' Connor	Compliance Branch – Capital Taxes, Compliance Unit, -HWI Compliance Unit, VAT Correspondence & Compliance Unit /HR Administration/Building Management Trust Register (CRBOT).
LPT/ VHT Branch	Katie Clair	IBI Statistics/LPT Register Team/Work Item Review/Training/System Development/Bulk Issue Liaison. Scanning/Correspondence/Local Authorities & Approved Housing Bodies/Uninhabitable Survey Project/Refunds/Deferrals/Project Work/Capital Taxes Modernisation Project/Ownership/Uninhabitables/Deceased. PS/PQS/Appeals/FOI/Data Access/Website Liaison Officer/Data Exchange Agreements/TDM's/Liaison with RLS Insolvency/Financial Institutions Portfolios/LPT Helpline/External Service Provider Contract Liaison/Training. Surcharge/Compliance/Enforcement/Large Cases/Training/Deduction at Source/Specific /VHT
National Stamp Duty and VRT Branch	Paul Brady	VRT/Central Vehicle Office Wexford. VRT/Central Vehicle Office Dublin/Cork/Galway. Stamp Duty Branch/Projects/Stamp Duty Website Redesign
Systems Support & Development	Maura Conneely	Helpdesk/Case Merge/Business Taxes System IT, CT, CGT/ Data Alignment & Data Quality Helpdesk (Business Taxes/RCT) ROS Business Issues Support My Account Registration Unit / Castlebar National MyAccount Helpline (RMU) & Registrations

