

Employer Name: XXXXXXXX

Registration number: XXXXXXXX

Date: XX/XXX/2021

REMINDER – Temporary Wage Subsidy Scheme (TWSS) Compliance Check

Dear Customer,

I refer to Revenue's previous communications requesting certain documentation in support of your eligibility for the Temporary Wage Subsidy Scheme (TWSS). Our records indicate that your business received total TWSS subsidies amounting to €XXXXXXX during the lifetime of the scheme.

In our previous communications, dated 1 October 2020 and 22 October 2020, we requested that you provide information to support your claims for the TWSS including, (a) confirmation of your eligibility for the scheme having regard to the criteria set down in legislation (Section 28 of the Emergency measures in the Public Interest (Covid-19) Act 2020), (b) confirmation that all subsidy payments claimed by you were passed on to the relevant employees, and (c) copies of sample payslips for employees. Provision of this information will also allow us to ensure that our records and End of Year Statements for your employees are accurate and correctly reflect their tax position.

The information requested by Revenue has not yet been fully provided by you. To conclude matters, please review the requests previously issued to your 'My Enquiries' and 'ROS' inboxes and arrange to have the outstanding details provided to Revenue as soon as possible. The outstanding information should be returned via 'MyEnquiries', which can be accessed from ROS. When responding, please submit the information under the following headings:

'Enquiry Relates to': TWSS Compliance
'More Specifically': Compliance Response

If you have any questions or require any assistance with these matters, please do not hesitate to contact Revenue via 'MyEnquiries', using the categories outlined above.

Yours sincerely

Name of Compliance Branch Manager