



Assistant Vice President – Tax Compliance

Applications are invited by the Dublin office of Maples Group for the position of

Assistant Vice President – Tax Compliance

who, under the supervision of the Vice President, will form part of a dedicated tax compliance team and have responsibility for the tax compliance obligations of a portfolio of clients.

The AVP will handle the preparation of Corporation Tax, VAT, PAYE and Investment Undertaking Tax returns, while also coordinating relevant FACTA, CRS and Country-by-Country Reporting filing obligations.

Verbal communication is key for the role, as the successful candidate must be able to confidently liaise with relevant parties, including; Maples & Calder, the auditors, investment managers and other transaction parties in respect of new and existing tax clients.

The role will also involve liaising with Revenue for and on behalf of clients with respect to tax returns filed.

He/she will also be assisting with the preparation of client proposals, the on-boarding of new clients, billing, administration and client management.

The ability to proactively monitor deadlines and client requirements, along with strong commercial awareness is key to this role. He/she should also have a desire to enhance their technical knowledge and skills. The successful candidate will be AITI/CTA and/or ACA/ACCA qualified,

Previous VAT and/or PAYE experience is preferable, but not essential.

We offer a supportive environment, structured on a team basis. We offer competitive benefits and salary will be commensurate with experience.

Qualified applicants should write, enclosing their CVs, to careers.eu@maples.com quoting reference: Dublin – AVP – Tax Compliance.

We thank all candidates for applying; however, only candidates selected for an interview will be contacted.

For an explanation regarding how we handle the details and CV submitted for positions with one of our European entities, please refer to our Applicant Privacy Notice which is available [here](#).

The Maples Group is a leading service provider offering clients a comprehensive range of legal services on the laws of the British Virgin Islands, the Cayman Islands, Ireland, Jersey and Luxembourg, and is an independent provider of fiduciary, fund services, regulatory and compliance, and entity formation and management services. The Maples Group distinguishes itself with a client-focused approach, providing solutions tailored to their specific needs. Its global network of lawyers and industry professionals are strategically located in the Americas, Europe, Asia and the Middle East to ensure that clients gain immediate access to expert advice and bespoke support, within convenient time zones.

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