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## Chartered Tax Adviser Trainee

### The Role

McCann FitzGerald are currently seeking a Chartered Tax Adviser Trainee to join its Tax Group. This position involves working as part of a dedicated team of Tax specialists across a diverse range of clients. You will start or continue training to become a Chartered Tax Adviser of the Irish Tax Institute. In addition to a competitive training package we offer further opportunities for career development.

### Key Responsibilities

In a busy environment, the Tax Trainee will assist with the preparation of tax registrations, filings and returns across all tax heads and fulfil a junior role on transactions and advisory projects from time to time. This will require excellent interpersonal, communication and organisational skills and an ability to read and interpret legislation and practice notes.

As a Tax Trainee you will have a direct relationship with the Head of Tax Compliance Services and Tax Partners who will support you in your role. In this established environment there will be excellent prospects for growth and career progression in a Tax Compliance or Tax Advisory role. Tasks will include:

- Preparation of tax registrations, filings, applications, notifications and returns in an efficient and accurate manner.
- Liaising with clients to ensure timely submission of tax returns and payment of taxes.
- Liaising with transaction teams to ensure timely submission of applications.
- Engaging with the Office of the Revenue Commissioners on behalf of clients.
- Researching and interpreting legislation and practice notes.
- Assisting in the preparation of tax briefings for clients and contacts.
- Assisting the teams within the Tax Group in the delivery of a wide range of tax services to a diverse portfolio of clients in high profile transactions and innovative advisory projects.

### Experience, Knowledge & Skills

The successful candidate will be starting or continuing to study towards becoming a Chartered Tax Advisor and will have:

- Excellent organisational skills and prioritisation skills;
- A high level of accuracy and attention to detail;
- The ability to exercise sound judgement and decision making;

- Good computing skills, including Excel and Word;
- Strong interpersonal and communications skills;
- A keen interest in Tax;
- A positive attitude and be a team player.

### **Education**

The successful candidate will:

- Have achieved the minimum entry requirements for the Chartered Tax Adviser study programme;

### **Applications**

Applications are made through email and should be accompanied by a full curriculum vitae. Alternatively, for a confidential discussion for more information, please contact Lorraine Murphy on 01 511 1669 or by email to [lorraine.murphy@mccannfitzgerald.com](mailto:lorraine.murphy@mccannfitzgerald.com)