



**Role:** Tax Accountant  
**Area:** Business Services  
**Sub-Area:** Finance Business Operations Tax  
**Location:** Dublin / Cork

**Duration:** Specific Purpose    **Band:** E    **Ref:** 222S18

Ervia is a commercial semi-state company which provides strategic national gas and water infrastructure and services in Ireland through our regulated businesses, Gas Networks Ireland and Irish Water. Ervia directly employs over 1,600 people who deliver services to 1.6 million customers daily. Our infrastructure supports economic and social development, protects the environment and enhances the health and quality of life of the Irish people. Ervia is currently undergoing an organisational transformation to centralise the IT, HR, Finance and Supply Chain functions through the formation of an Ervia Business Services model. This will create synergies and a 'one team' Ervia culture. Ervia's Business Services organisation will define, maintain, and operate end-to-end customer focused IT, HR, Finance, Supply Chain capabilities and processes in support of the overall Ervia strategic priorities.

### **The Role:**

Reporting into the Tax Manager, the Tax Accountant is responsible for supporting the Tax Manager and Tax Lead in carrying out the required tax calculations and reporting. The Tax Accountant is also responsible for managing transactional tax compliance affairs for the organisation.

### **Duties and Responsibilities:**

- Managing and monitoring tax compliance across the transaction service function including Accounts Payable, Accounts Receivable, Major Projects, General Accounting, Project Accounting and Payroll.
- Prepare VAT, RCT, PWST, CIS, PAYE and CT returns and ensure that tax authority deadlines and requirements are achieved, in an efficient and effective manner in accordance with tax legislation. This would include a reconciliation of returns to tax balances in the accounts.
- Provide necessary guidance and advice on tax legislation.
- Assist in promoting an increased awareness of taxation risks, threats and opportunities across the Ervia organisation.
- Liaise with the Tax Leads to ensure all compliance activities are undertaken and to support any tax reporting requirements.
- Assist in identifying key taxation issues and taking appropriate action to minimise taxation exposures / risks and maximise returns.
- Provide appropriate support / advisory / training on all Tax related matters including researching and resolving technical queries from the transaction services function, reviewing contracts, carrying out periodic reviews and advising of any updates in new tax legislation.
- Support a culture of continuous improvement within the tax team and streamline the tax process efficiently and effectively.
- Assist in compliance with any KPI's or SLA's identified for the tax team.
- Assist the Tax Manager to ensure that the tax team is the centre of excellence for technical taxation matters.
- Participate in relevant meetings and develop strong working relationships with Finance customers.
- Develop and maintain effective and constructive working relationships with the management and finance teams across the group.
- Keep up-to-date with all relevant tax requirements.
- Respond to tax related correspondence and research any issues as they arise in line with the Ervia tax advice policy.
- Adopt 'one team' culture.
- Perform other duties as required from time to time.

### **Knowledge, Skills and Experience:**

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- AITI Qualified and at least 3-5 years relevant experience
- Qualified Accountant (ACA, CIMA, CPA, ACCA)
- Have a thorough knowledge of Irish and UK tax legislation and experience of dealing with the Irish and UK tax authorities
- Have exposure to all areas of taxation including RCT, CT, VAT, WHT, PSWT, PAYE etc.
- Ability to distil complex taxation legislation into meaningful advice
- Familiarity with ERP systems, particularly Oracle would be advantageous
- Experience in the use of Hyperion Reporting tool would be particularly advantageous
- Experience of developing and maintaining effective partnerships with key stakeholders
- Strong verbal and written communication skills
- Strong analytical and problem solving skills, coupled with the ability to generate innovative solutions as required
- Proven track record with dealing with complex issues, proactively and in a timely fashion, along with the ability to communicate complex information with others

**The closing date for receipt of applications for this vacancy is 26<sup>th</sup> November 2018**

Applications, including a current Curriculum Vitae should be emailed to: [recruit@ervia.ie](mailto:recruit@ervia.ie)

**\*Please include the Reference Number for this Role when making an application\***